

CENTRAL PROCUREMENT AGENCY

TENDER ENQUIRY DOCUMENT

**FOR PROCUREMENT OF H1N1 MEDICINES
AND VACCINES**

BY

CENTRAL PROCUREMENT AGENCY

UNDER

DIRECTORATE OF HEALTH SERVICES

GOVT OF NCT OF DELHI

TENDER NO. 1526

Central Procurement Agency:

F-17, SWASTHYA SEWA NIDESHALAYA BHAWAN
KARKARDOOMA, DELHI-110032

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CENTRAL PROCUREMENT AGENCY

Directorate of Health Services, GNCTD F-17, KARKARDOOMA, DELHI-110032, GNCTD

Central Procurement Agency is the nodal agency for procurement of all items required by health facilities under GNCTD.

CPA invites bids from interested bidders at e-procurement site of Govt. of NCT of Delhi (<https://govtprocurement.delhi.gov.in>) for procurement of items given in annexure-L.

The details of terms and condition of this bid invitation are as under:

This is a limited tender enquiry.

Bidder's eligibility:

- a. Should be a manufacturer/ authorised distributor of manufacturer, or a licensed retailer registered with Delhi VAT department who has been a supplier to any of the Delhi Govt. hospital during last 2 years.
- b. Should be ready to supply the 50 % items within 7 days and complete the supply within 15 days of issue of supply order
- c. Should supply with DVAT.

Documents required to be submitted.

1. EMD in the form of FDR favouring Director Health Services- GNCTD for Rs.100000/- from a commercial bank and valid for a period of minimum 3 months.
2. Manufacturing license if bidder is a manufacturer or Distributor license for others, issued by the Drug Controller
3. DVAT registration Certificate.
4. If the bidder is a retailer, and not a manufacturer or his authorised distributor, a copy of supply order issued to the bidder by any health facility under GNCTD, during last two years.
5. Undertaking as per proforma given in Annexure-B, on R. 100 stamp paper.

Tender submission:

Bids have to be submitted at the e-procurement site given above and no document is required to be submitted in physical form except EMD which shall have to be submitted on or before the date and time of submission of the bid.

The EMD is to be submitted at:

5th Floor, Central Procurement Agency, Directorate of Health Services, F-17, Karkardooma, Delhi-110032.

Bid Evaluation:-

This is a short enquiry/ limited tender. The price bids of all the bidders who have submitted valid EMD shall be opened. The documents required for compliance of the bidder's eligibility then shall be checked. The lowest priced bid which complies with a required bidder's eligibility shall be considered L1 and qualified. Its rate shall be presented before Special Purchase Committee (SPC) for evaluation. For this the documents uploaded only at the e-procurement site shall be considered and no other documents shall be admissible later on. However clarification regarding any of the uploaded documents may be sought from the bidder if required. All bidders are requested to upload documents complete with enclosure/attachement/annexure.

Terms of Supply & Payments:

Items may have to be supplied to DHS central store, F17, Karkardooma, Delhi and as per the specification given in this bid document. The quantity asked in the tender document may increase as per actual consumption.

Each batch of supply may be got tested by CPA in any of the empanel lab for quality analysis, the payment of which shall be borne by supplier. The rate of testing a sample can be ascertained from CPA. Vaccines are not tested, if there is a report from Govt Lab, Kasauli. Supplier has to submit an in-house test report with the consignment for the supplied item.

It shall be stamped "DELHI GOVT SUPPLY, NOT FOR SALE" with indelible ink on each unit wherever practically possible.

The 50% supply shall have to be made within 7 days and complete supply should be completed within 15 days of the issue of supply order, otherwise a penalty of 0.5 % per day subject to maximum of 15%. The payment shall be made within 45 days, preferably 30 days, of the receipt of goods as per terms and condition of the bid. Bills in triplicate shall be made in favour of CPA-DHS, Delhi.

Penalty

EMD shall be forfeited if a bidder withdraws from the bid or fails to supply the ordered item within the delivery period.

Price Bid:

It shall be submitted on line, in the BOQ provided at e-procurement site.

Rate quoted shall be inclusive of vat, octroi, packing, cartage, delivery etc.

CPA shall not pay any amount over and above the quoted rate, the quoted price which shall not be more than MRP of that item.

UNDERTAKING

I S/o resident of
.....do solemnly affirm:-

That I am the Director/proprietor / partner/authorized signatory (tick the appropriate one) of
M/s.situated at

That my/our firm/company/corporation has participated in tender no. _____ of
CPA, Directorate of Health Services, NCT of Delhi, Karkardooma, Delhi -110032 and I am
executing this Undertaking for myself and on behalf of my/our firm/company/corporation.

That our firm / company / corporation or its Directors / Proprietor / Partner / authorized
signatories including the authorised distributor through which supply shall be made to CPA,
has not been convicted / or a criminal case filed against us or pending in any court of India
by any department of the government under Prevention of Corruption Act or for cheating /
defrauding government / embezzlement of government fund or for any criminal conspiracy in
the said matters.

That our firm/company/corporation/authorised distributor through which supply shall be
made to CPA is not be currently under conviction for manufacturing/supplying sub-standard
drugs or on any other grounds under Drugs & Cosmetics Act or rules framed there under

That I have read the terms and conditions of the tender and I agree to abide by these terms
and conditions and other guidelines issued in this regard. I fulfil the prescribed bidder
eligibility criteria and have submitted bid for item(s) as specified in the tender document and
have not quoted for a substitute item.

That the information given by me in this tender form is true and correct to the best of my
knowledge and belief and the rates quoted are not higher than the rates quoted to other
Govt. / Semi Govt. / Autonomous / Public Sector Hospitals / Institutions / Organisations
situated in Delhi in the same financial year.

That I have already submitted the bid online through e-procurement platform and the price quoted by me is not more than that notified by any govt notification for that particular item(s).

That my authorized distributor supplying to CPA or I have not been deregistered or black listed by any govt. /autonomous institution, hospital or body in India for an item which is being quoted here by me in this tender or for participating in bid altogether.

Our firm / company / corporation details are:

- a) Nature of firm (Public Ltd, Pvt Ltd, Proprietary, Partnership etc):
- b) Authority with which it is registered :
- c) Registered Address:
- d) Address of correspondence:

- e) Phone: Landline: Mobile
- f) Fax:
- g) **email** *:

Date:

Signature

Office seal

Name

Designation

Signature

Name of Proprietor / Partner/Authorized Signatory of bidder

With firm's rubber stamp

Verification

I pledge and solemnly affirm that the information submitted above is true to the best of my knowledge and belief.

Place

Date

Annexure L

List of items:

Sl. No	Description of Work / Item(s)	Units	Tender Units
1	Cap Oseltamivir 30mg	Strip of 10	10000
2	Cap Oseltamivir 45 mg	Strip of 10	10000
3	Susp. Oseltamivir Dry syp	75 ml pack	10000
4	H1N1 Vaccines – Trivalent Inactivated Vaccine.	0.5 ml pre filled syringes	80000 doses
5	H1N1 Vaccines – Trivalent Inactivated Vaccine.	0.25 ml pre filled syringes	20000 doses