

Health Facility Inspection Checklist for fire safety
(To be filled on monthly basis)

S. No.	Description	Status of compliance (Yes/No/Partial/Unkown/NA)	Remarks, if any
Exits			
1	Are all exits free from obstructions or impediments?		
2	Are all exits unlocked and can be readily open in direction of escape/exit?		
3	Can all egress doors open fully?		
4	Are exits signs in place, visible and illuminated?		
5	Are the shafts and electrical cable openings in the floors/walls sealed with fire stop material?		
6	Is there any combustible material storage in exit, exit corridors, common corridors and in areas other than designated storage rooms?		
7	If glass façade is installed in the health facility building, whether appropriate measures are taken for proper ventilation?		
8	Do the ICUs and OTs have alternate exit provision, wide enough to allow patient evacuation on bed?		
Electrical Safety			
9	Do electrical cable and wiring have fire retardant property?		
10	Are all electrical system well maintained and there are no loose or open wirings?		
11	Are ELCB/RCCB/GFCI/MCB/ electrical points present in the electrical system well maintained and tested?		
12	Is the installed electrical load in the building as per the sanctioned load?		
13	Are air conditioner and ventilators present in the health facility building well maintained and dampers are functional?		
Fire Fighting Systems			
14	Are all emergency power systems tested and inspected on regular basis?		
15	Are the fire extinguishers installed as per the anticipated fire hazard?		
16	Are the fire extinguishers tested and checked for Jexpiry, on periodic basis?		

17	Is the fixed fire protection system (Fire pumps, down- comers, wet risers, hydrant valves, first aid hose reels, automatic sprinkler systems) maintained and in working condition?		
18	Is the fire water storage tank cleaned on periodic basis?		
19	Does the ICU have fire sprinkler?		
20	Are all fire protection system periodically tested for efficient operation and record is maintained?		
Fire Detection System			
21	Is the fire detection system installed in building including all patient care areas like OT/ICU as well as other critical areas like heavy equipment areas, electric panel room; battery/ UPS bank etc. and in working condition?		
22	Is the fire detection system installed in building inspected and tested on periodic basis?		
23	Is the fire alarm system in working condition?		
24	Is the fire alarm system inspected and tested on periodic basis?		
25	Are testing and maintenance are recorded and maintained for ready reference?		
Emergency Preparedness			
26	Are regular fire evacuation drills conducted in building?		
27	Is there a documented emergency management plan?		
28	Are all health facility staff trained in usage of fire extinguishers/fixed fire protection systems?		
29	Are all health facility staff provided training on emergency preparedness?		
30	Are all health facility staff aware of the roles and responsibilities during emergency, and whether same has been documented?		
31	Are emergency evacuation plans pasted in all patient care areas of the building?		
32	Does the health facility has appropriate firefighting equipment, like the fire axe, lock cutter, breathing apparatus, folding strature, fire helmets, fire blanket etc.		
33	Is there a public address system installed in building and is it working?		
General Points			
34	Are all curtains, bed-sheets, ceiling and wall claddings made of fire retardant materials?		
35	Are all ventilators and filters installed at ground level and fresh air intake ducts inducted at terrace level?		
36	Is fire safety officer and/or fire safety guard appointed in building?		

37	Are periodic fire safety audits undertaken for health facility building?		
38	Has Fire NOC obtained for building, as per local fire laws/rules?		
39	Are dedicated Emergency response / call centre as well as evacuation plans available and displayed prominently in all patient care areas and other critical areas in the health facility?		